

March 22, 2022

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon.

Members present: Chuck Mehlbrech, Dean Koch, Charles Liesinger, and Marc Dick.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the agenda. Motion made by Koch to approve the agenda as posted. Second by Dick.

Motion carried.

The minutes from the March 8th & March 9th meetings were sent to Board members for review prior to publication. Motion made by Mehlbrech to approve the minutes for publication. Second Liesinger. Motion carried.

Public input: none.

Commissioner Reports: Liesinger received a call from Dan Lauck, questioning bridge #44-110-137 being removed and increasing flows below that location.

Conflict of Interest: none noted.

Motion made by Koch to enter Executive Session at 8:40 a.m. for personnel discussion SDCL 1-25-2 (1). Mic Kreutzfeldt, Hwy Supt, and GERALYN SHERMAN, Auditor, were present. Second Dick. Motion carried. Chairman Gordon declared out of Executive Session at 9:00 a.m. Motion made by Liesinger to pay prior employee, #0335, accrued vacation of 67.25 hours along with hours worked in the last pay period. The employee will not receive prorated longevity as requested or sick leave pay per Employee Handbook. Second by Koch. Motion carried.

Hwy Supt Kreutzfeldt informed Board that to improve the air quality in the Hwy Dept office/shop an air exchanger would need to be installed. Kreutzfeldt suggested that the Board consider adding a Hwy Dept office in the future building site for Emergency Management and Law Enforcement. Koch noted that there are no specific plans, so options are open. Kreutzfeldt asked the Board to hold off on signing the 2022 Bridge Improvement Grant (BIG) Agreement for replacement of bridge structure 44-010-185 because an artesian head has been discovered and needing time to evaluate how much this will impact project cost. Golden West fiber project in Bridgewater area is scheduled to begin in April. Current projects include pulling road shoulders and picking ditch trash.

Auditor Sherman informed the Board that she received a call from individual asking if the county had a burn ban in place. Caller will be doing demolition of a building with plans to burn same. Sherman noted that she asked Emergency Manager, BJ Stiefvater, if he thought a burn ban should be passed. Stiefvater said this is something to consider if we don't get moisture in the next couple of weeks. No action was taken.

Motion made by Liesinger to convene as Drainage Commission. Second Dick. Motion carried.

Mic Kreutzfeldt, Drainage Administrator, presented drainage permit applications to the Board, noting that downstream landowner signatures were obtained, and he has signed off on them. All permits are available for inspection at the Hwy Dept Office.

D21-049	Patrick & Dawn Scheier	S2NW4 9-103-54
D21-051	Gregor & Gayle Streff	SE4 8-103-54
D21-052	Gregor & Gayle Streff	W2SW4 9-103-54
D21-054	Robert & Carmen Rotert	E 100 AC of NE4 8-103-54
D21-055	Benjamin Scheier	SE4 EX N720' of E85' 5-103-54
D21-056	Patrick & Dawn Scheier	NE4 5-103-54

Kreutzfeldt noted that 3 drainage hearings have been requested due to lack of downstream acceptance. Motion made by Dick to set April 12th as date to hold drainage hearings at 9:45 applicant Carolyn Scott Trust, W2NE4 5-101-539:50 applicant Charlene Jarrett Trust, SE4 32-102-53 and 9:55 applicant Jeff & Angie Scott, SW4 32-102-53. Second Liesinger. Motion carried.

The Board reconvened as Board of County Commissioners.

Geralyn Sherman, Welfare Director, met with the Commission to review Care of Poor Report. A Notice of Hospitalization was received from Avera Queen of Peace Hospital (2022-08). An Application for Poor Relief Assistance was received from Avera McKennan Hospital (2022-06).

Motion made by Dick, second Liesinger, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 3/19/22: Commissioners 1980.75; Auditor 5365.22; Treasurer 3978.42; States Attorney 2925.25; Custodian 1249.50; Dir of Equalization 1326.23; Register of Deeds 2965.85; Veterans Service Officer 279.90; Sheriff 10970.81; Contract Law 6794.78; Care of Poor 198.08; Welfare 339.69; Community Health Nurse Secretary 1451.80; Extension Secretary, 1209.69; Drainage 302.00; Planning & Zoning 442.07. Juror fees & mileage 1142.04; Grand Jury fees & mileage 452.92; Transamerica Employee Benefits, March contribution 3076.33; Century Business Products, monthly copier contract 633.83; Marv Ekeren, mental illness hearing 18.00; Mike Fink, February expenses 514.61; Inter-Lakes Comm Action, March CSW funds 794.67; Mark Katterhagen, mental illness hearing 18.00; Paula Kroger, refund Unum premium 4.90; KW Electric, light repair 199.98; Lewis Family Drug, prisoner care 15.99; Lucy Lewno, mental illness hearing 176.53; LSQ Funding Group, mobile data software 2690.24; McCook County Fair Board, 2022 appropriation 6400.00; McLeod's Printing, office supplies 252.27; Mitchell Regional 911, 2nd Qtr 911 services 2627.12; Office Depot, courtroom computer 679.99; Salem City, 7 chairs 105.00; SD Achieve dba LifeScope, services for 6 residents 360.00; SDPAA, insurance for 2022 Barn Raisin' BBQ event 245.00; Vital Records Control, vault box storage 41.20; Wash 'N' Go, car wash tokens 160.00; Yankton County Sheriff, serving papers for mental illness hearing 50.00.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 3/19/22: Hwy Dept 23164.31. Transamerica Employee Benefits, March contribution 2715.22; CHS Inc, lp gas 398.41; Heath Koepsell, refund health insurance premium 387.89; Lanair Heaters & Boilers, oil burner for Shop 4933.00; Northwestern Energy, utilities 85.01; Pulse Electric, no power Canistota shed 98.98; Verizon Wireless, cell phone service 81.92; Wolles Mfg, trucking fees to Illinois 2300.00.

911 SERVICE FUND: Mitchell Regional 911, 2nd Qtr 911 services 18264.12; Sioux Valley Energy, radio tower utilities 62.18.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 3/19/22: EDS Director 1454.68. Transamerica Employee Benefits, March contribution 96.51.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 3/19/22: Sheriff Secretary/Dispatcher 197.89.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 3/19/22: Dir of IRS, county share of FICA 3808.53, Medicare 890.67; SD Retirement System, county share of retirement contribution, 3885.89; Wellmark Blue Cross/Blue Shield of SD, county share of health insurance contribution 18788.80.

Motion made by Dick to convene as Planning Commission. Second Liesinger. Motion carried.

Cori Kaufmann, Zoning Administrator, met with the Board to discuss multi-family dwellings. Kaufmann received a phone call from Kevin VanWinkle questioning if the zoning regulations of McCook County address the permitting of multi-family dwellings. Kaufmann brought it to the Board to see if they would like to move forward in adding the regulations for this in McCook County. The discussion was tabled to allow time to compile information as to what this looks like in other county's zoning regulations. The Board will then review that information before deciding if they would like to make an amendment to the zoning ordinance.

At 10:30 a.m. the Board of Adjustment held a Variance Hearing to receive input concerning a request for a reduction in setback requirements. Applicant: Dakota Ag Center Real Estate. Legal description: Tract 1 of Zimmer's Addition in W2SE4 & E2SW4 Section 27, Montrose Twp. Reason: reduction of setback for addition. Cori Kaufmann, Zoning Administrator, presented the variance application to the Board. Ben Zimmer was present and explained the proposed project. Following discussion, motion was made by Koch to approve the request for a variance, reducing the setback to 15 feet from the property line. Second Gordon. Motion carried.

Due to miscommunication, Trey Lester, TurnKey Logistics, did not attend the meeting.

The Board reconvened as Board of County Commissioners.

The February Law Enforcement Report was noted and filed.

The February SEFP Facilitator's Report was noted and filed.

Auditor Sherman presented liens for the mentally ill to the Board for their review and input regarding collection or compromise. The Board would like to have information verified; living or deceased, date of initial lien charge, and payments received.

Auditor Sherman informed the Board that AAA Collections returned an account filed against John W Morrison, SF SD, who is now deceased. The balance of the lien is \$57.60. Motion made by Koch to write-off the lien balance. Second Dick. Motion carried.

Auditor Sherman presented her email conversation with Brian Mundahl, Investigator US Dept of Labor, to the Board. Casey Urrutia (prior employee) has filed a complaint against the County for overtime pay for taking care of the drug dog. Sherman noted that the hours were not recorded on any of Urrutia's timesheets, but Federal Law dictates the pay for OT hours. The calculation shows that Urrutia is due \$357.35 for the OT hours. Motion was made by Mehlbrech to pay the \$357.35 due for overtime hours for dog care. Second Liesinger. Motion carried. Sherman noted that this will be processed with the next payroll run, April 4th.

Auditor Sherman informed the Board that the HR applicant did not accept the offered \$50,000 salary but has requested \$67,000-\$70,000. The Commission agreed that they will not offer the applicant more money. With that noted, Sherman asked the Board their thoughts about working with Alternative HR because there are no new applications. Koch stated that he was impressed with the work of Michelle Stubjkaer, HR Consultant, in the hiring process for Dir of Equalization office and the Hwy Dept along with the assistance with an employee who is no longer employed with the County. Other board members agreed. Karen DeLange, Alternative HR, had provided information regarding Fractional HR Support for McCook County, in January, proposing Level 2 or Level 3 support. Stubjkaer would be on-site for two days per week, most likely Tuesday, and Thursday, with her commute time included as part of the support time. Several Board members do not like that the commute time is included with support time. Mehlbrech noted that it's part of doing business. Motion made by Mehlbrech to work with Alternative HR for HR support services, Level 2 which is up to 50 hours/month, \$5,500/month. Second Koch. Motion carried.

Cori Kaufmann, Zoning Administrator, presented a plat for approval. Following review of the plat review form, motion was made by Dick to approve the following County Commission Resolution. Second Gordon. Motion carried.

Be it resolved by the Board of Commissioners of McCook County, South Dakota, that the Plat Known and Described as Tract 1 of O'Hara Addition in the Northwest Quarter of the Southwest Quarter of Section 22, Township 103 North, Range 53 West of the 5TH Principal Meridian, McCook County, South Dakota, is approved and that the Auditor is hereby directed to endorse on such plat a copy of this Resolution and certify the same thereon.

Adopted 22nd day of March 2022.

Chair, Board of Commissioners
McCook County, South Dakota

ATTEST:

Auditor, McCook County

The meeting adjourned subject to call.

Dated this 22nd day of March 2022.

Steve Gordon _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County